

## SCHEDULE YOUR VISIT

To schedule your visit or to arrange for a guided Capitol tour and/or presentation, contact:

### Montana Historical Society

Deb Mitchell, Program Specialist  
406-444-4789  
dmitchell@mt.gov

**Teachers:** We suggest that you prepare student groups for their visits by discussing state history and/or government in class. You may also provide questions from students in advance. Handouts are available for download in advance.

## WHEN TO VISIT

The Capitol is open to the public Mondays-Saturdays from 7 a.m. to 6 p.m. and Sundays from 11 a.m. to 5 p.m. Presentations are not available on weekends.

The Montana Legislature convenes in regular session in early January of odd-numbered years. Sessions usually adjourn near the end of April. Between sessions, interim legislative committees meet periodically at the Capitol during regular business hours. For a schedule of legislative meetings, visit [leg.mt.gov](http://leg.mt.gov) or call the Legislative Services Division at 406-444-3064.

You are welcome to watch legislative floor sessions in the House and Senate from the 4th floor galleries.

## CAPITOL OFFICES

### Governor's Office

Room 204, Capitol  
PO Box 200801  
Helena MT 59620-0801  
406-444-3111

### Legislative Services Division

Room 110, Capitol  
PO Box 201706  
Helena MT 59620-1706  
406-444-3064

### Secretary of State's Office

Room 260, Capitol  
PO Box 202801  
Helena MT 59620-2801  
406-444-2034

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Alternative accessible formats are available upon request. Contact the Legislative Information Office at 406-444-2957 or [leginfo@mt.gov](mailto:leginfo@mt.gov).

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[visit-the-capitol.mt.gov](http://visit-the-capitol.mt.gov)

# Visit the MONTANA CAPITOL



*It's the  
People's House*

## TOURS

The State of Montana welcomes visitors to the Capitol in Helena and recognizes the educational value of such visits. You may tour the “People’s House” on your own or take advantage of official tours and presentations.

**The Montana Historical Society** offers guided tours of the Capitol for student and tourist groups. These tours focus primarily on the art, architecture, and history of the building. (1 hour)

**The Governor’s Office** welcomes visitors to tour the Hall of Governors and, when not in use, the elegant Governor’s Reception Room. These are located in the east wing of the second floor.

## PRESENTATIONS

**The Montana Legislative Branch** offers age-appropriate presentations on representative democracy and the legislative process. (30-60 minutes)

**The Montana Secretary of State’s Office** offers age-appropriate presentations on voting, elections,

and the role of the Secretary of State as keeper of the State Seal and official state records and registrar of businesses operating in Montana.

(15-45 minutes)



## PARKING

Parking is very limited in the Capitol Complex, especially during legislative sessions. School buses may drop off students at the south entrance to the Capitol, but bus drivers should park in designated bus parking space on Sanders Street between Eighth and Ninth Streets.

You may park personal vehicles in any nonrestricted lot on the Capitol Complex. All Helena Parking Commission rules are in effect on the Capitol grounds.



## DELAYS & CANCELLATIONS

If your plans change or you’re delayed en route, please notify us at 406-444-4789 as soon as possible. We will do our best to try to reschedule your tour or presentation.

## SAFETY & DECORUM

Remember, the Capitol is a work place in which important business is conducted. During legislative sessions, it can be very crowded. To ensure that your visit is safe, productive, and enjoyable for all involved, we strongly recommend the following:

- Provide at least 1 adult chaperone for every 10 students.
- Arrange to leave coats, backpacks, lunches, and other belongings in the car or on the bus. There is no storage for belongings in the Capitol and no facility to care for or return lost belongings.
- Silence or turn off cell phones while in the building.
- Speak and move quietly while in the building.
- Dress comfortably but appropriately for a place of business.

For the health and safety of all, no weapons (other than those belonging to law enforcement officers) or smoking are permitted in the Capitol or any other state buildings. Alcohol is allowed only as part of an authorized function under the control of a valid liquor license holder.

Food and drinks other than water are not allowed in committee hearing rooms.